

# Installation Notes for Pastoral Care 14

## Best Installation Environment

In all cases, when installing Pastoral Care, the following points are recommended for the most hassle free installation. (You can try without doing this, but we have found the following conditions should exist for best results)

- Reboot your computer before installing Pastoral Care
- Close any virus scanners and other software that starts automatically by right clicking on the icon on your start bar and choosing Exit or Close etc.
- Don't worry if you can't close everything
- If the computer is on a network be logged in as the administrator

## Installing / Upgrading Pastoral Care

Pastoral Care 14 installs in a separate folder to your earlier versions, so it is completely safe to install different versions of Pastoral Care on the same computer.

To install Pastoral Care all you need to do is double click on the installation file downloaded from the Pastoral Care web site, once activated the installation program will guide you through the setup options.

After installation, when you start Pastoral Care, you will be prompted to either enter the program in Evaluation mode or to enter via the Full/Upgrade edition mode. If you haven't yet purchased purchase the program, enter via the Evaluation Path. If you have purchased the program you would have been emailed a serial key that you can enter via the Full/Upgrade path.

Once in the program you can press the User Guide button in the toolbar at the Main Menu to access the full manual of the program. Throughout the program you will also have access to a Help button in the toolbar as well as pressing the F1 key to get context help.

## Upgrading

To upgrade your data files from a previous edition of Pastoral Care you can run the conversion program from either the Resource program located on your Windows desktop or access it from within Pastoral Care by pressing the Help button at the Main menu and then choosing Getting Started.

Please note to upgrade from a previous version of Pastoral Care the computer you are upgrading on needs to have both Pastoral Care 14 installed and the previous version of Pastoral Care installed so the conversion program can have access to the previous data files.

## Network Installations

Pastoral Care is a complete networked solution. Please read the network installation document which is accessed from either the Resource program found on your windows desktop or by pressing the Help button at the Main Menu then choosing Getting Started.